



Tuition Reimbursement Application

April 2022

To qualify for Tuition Reimbursement you must meet all eligibility requirements set forth in the Tuition Reimbursement Policy.

Employee Name:	
Job Title:	
Manager Name:	
Have you received any disciplinary action in the last 6 months? (Yes/No):	
School or Licensing Body:	
Program/Degree/Certification/License Type: <i>(PMP, Associates, Bachelors, Masters)</i>	
Area of Concentration:	
Does this program relate to your current position or career progression? (Yes/No)	
Total Cost Estimated for Program or Certification:	

Employee Acknowledgement of Obligation: I have read and understand the Tuition Reimbursement Policy. This request will be submitted to the HR Department with my manager's signature two weeks prior to the commencement of classes or the certification exam. I understand that a grade of "B" or better (or a passing score for those courses that are graded on a pass/fail basis only) is necessary in order to receive reimbursement. I also understand that if I resign from Light & Wonder within 1 year of receipt of reimbursement monies, the pro-rated amount of reimbursement will be deducted from my final paycheck.

Signature: _____ Date: _____

Management

Performance in Good Standing?

☐ YES

☐ No

Signature: _____

Human Resources

Print Name

Date

Signature: _____

Print Name

Date

HRBPs – Please send this completed form to Vicki Pratt (vpratt@lnw.com) for processing.